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[Home](#) [Price Your Job Here](#) [New Customers](#) [Returning Customers](#) [Help](#) [About Us](#)[Home](#) > [Terms of Service](#)**Terms of Service-**

All orders received after 11:00:00 AM CST will go into production the next working day. [Contact us](#) for rush orders. Prices are subject to change without notice.

**Setup Charges-**

If your file is print ready there will be no setup charge. If any resizing, pasting, editing, etc. need to be done to make it print ready there will be a \$30.00 setup charge per file.

**Reprints-**

Docucopies.com will only grant reprints if the printing was our error. We WILL NOT reprint low resolution and/or bad files or any error on the customer files. 90 days after an order is marked as shipped from our facility is considered final.

**Warning-**

Low-resolution images don't print well! Images taken off the Internet, particularly 72dpi jpegs looked jagged and fuzzy when printed. To avoid this we recommend that your images be at least 300dpi (dots per inch).

**Time Guarantee-**

Docucopies.com is not liable for any orders that do not arrive on a customer timeline. It is up to you to choose the shipping method that best meets your time line. Docucopies.com will not be liable or be held responsible if a customer timeline is not met. We will not refund any order that does not meet a customer's deadline due to shipping or production delays. If you need an order by a specific date you must note the date in the comments section when placing your order.

**Shipping Policy-**

All orders received after 11:00:00 AM CST will go into production the next working day. [Contact us](#) for rush orders. Shipping costs for Docucopies.com will depend on the method and option that you choose. Please note that all shipping rates for items that we sell are weight-based. Docucopies.com is not responsible for any UPS shipping delays and is not required to provide any refund due to shipping delays.

**UPS Ground-**

Your order will be sent via UPS standard or Ground Service and typically takes 2-5 days from the shipping date to arrive. You can view our [estimated Ground shipping page](#) to estimate the arrival time of UPS Ground Shipping. Docucopies.com is not responsible for any UPS shipping delays and is not required to provide any refund due to shipping delays. If Docucopies.com has to change a shipping address after the order has been shipped there will

**"We Love Books"****Color Copy Prices**

[Click on a price below to start your job](#)

1st side 2nd side

25,000 5¢ 4¢

10,000 6¢ 5¢

5000 6¢ 5¢

2500 7¢ 6¢

1000 8¢ 7¢

Price for 1 sheet 1or 2 sided

**Spiral / Coil Binding**

25 page books 65¢

50 page books 80¢

75 page books 95¢

spiral 8 1/2 x 11 long side

\$25.00 Minimum

**Free Shipping with  
\$150+ Orders**

Combine orders for FREE  
SHIP

\$50 Minimum Order

All Orders \$7 set-up

**FREE BOOKLET  
BINDING****( 8 Pages to 200 Pages )**

Folded with 2 Center  
Staples We will set up your  
numbered pages in the  
correct order for  
Bookletizing FREE.

**Other Binding Options**

Comb (GBC) Binding  
Plastic Spiral  
Side Staples  
Corner Staple

**Customer Testimonials**

Could not be more pleased.  
Super fast turnaround and  
excellent quality. Saved over  
\$300 and the qual...  
**Max Shearer - 5/18/2009**

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Emmanuel Adventist Church

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All Contiguous U.S. Orders  
Over \$150

We Ship To All  
North America

**Authorize.Net****Customer Service**

For customer service on a current order please go to the [Upload Files](#) area and put in job notes.

Otherwise type in your email, phone, and message below then click send:

Name Email Phone 

be a \$20.00 charge assessed to the customer.

At Docucopies.com, part of the way we offer fast turnaround and low pricing is by printing to a "pleasing color" standard using standard ink densities. There is no guarantee that your finished piece will look exactly like your printed sample from your home Ink Jet or Laser Printer. Even from one commercial printing and copying firm to another, there can be significant differences in results. We will do everything possible to make sure that your printed material will be of the highest quality.

We print to some of the highest standards in the industry, and have built our business up through repeat business and word of mouth advertising. We place customer satisfaction at a premium and to ensure your complete satisfaction we ask that you consider these factors before placing your order:

#### **Customer Disks & Supplied Digital Information-**

All prices and quotes provided by Docucopies.com assume the customer provides properly prepared files following Docucopies.com guidelines. The customer accepts all responsibility for supplied files that fail to output properly, contains errors or provide an unacceptable result. Docucopies.com will make every effort to discover problems in the disk pre-flight stage but accepts no responsibilities for errors not deleted. Docucopies.com strives to provide the best quality possible but sometimes there are uncontrollable copy machine marks. These include drum marks, random dots, and even sometimes lines. Another warning that Low-resolution images don't print well! Internet images most often will look jagged and blurry. To avoid this we recommend that your images be 300dpi (dots per inch).

#### **Indemnification-**

The customer affirms ownership of publication rights to all artwork, photos and other material submitted for printing and agrees to indemnify and hold harmless Docucopies.com from any and all lost, cost, expense and damages on account of any and all manner of claims, demands, action and proceeding that may be instituted against Docucopies.com on grounds that said printing violates any copyright or any proprietary right of any person, or that it contains any material that is libelous or scandalous, or invades any persons right to privacy or other personal right. The customer agrees to, at the customer's own expense, promptly defend and continue the defense of such claim, demand, action or proceeding, that may be brought against Docucopies.com provide that Docucopies.com shall notify the customer with respect thereto. 90 days after an order is marked as shipped from our facility is considered final.

We reserve the right to refuse to any customer. Prices may vary without notice. This terms and policy agreement applies to Docucopies.com orders.



**Document copying made FAST, EASY, and CONVENIENT!**

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**Have questions? Call us at 1-877-222-4842 (toll free)**

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